

October 17, 2012

Dear Geneva Parents/Guardians:

Over the past several years we have seen a dramatic increase in school violence and school shootings. As the experts analyze these horrific events it is apparent that we need to do more to prepare our staff and students to survive a threatening intruder in our schools.

In the past, schools across the country, including ours, have prepared by implementing a procedure known as Lockdown. This was designed as a response to an unauthorized person entering a school building or school grounds. When a lockdown alert is given, students and staff are instructed to lock their classrooms and shelter in place.

The Geneva Schools are in the process of adopting a new policy and procedure called **A.L.I.C.E.**, which stands for **Alert, Lockdown, Inform, Counter, and Evacuate**. Experts across the country believe that reacting to a threatening intruder using these procedures and response options can greatly increase the chance of survival.

The staff will be trained on **October 26, 2012 during the two-hour delay**. Additional trainings for staff and students will be held after this initial training.

We would like to provide you with an opportunity to learn more about A.L.I.C.E. There will be a community night held on **October 29, 2012 from 7:00 – 8:00 p.m. in the Geneva High School auditorium**. We will give a short presentation on the procedures of A.L.I.C.E. and then have dialogue with those in attendance.

We look forward to working with the staff and students, as well as their families and the community of the Geneva School District. For further information, please visit our website at [www.genevaschools.org](http://www.genevaschools.org) and click on the A.L.I.C.E. link.

Sincerely,

Geneva A.L.I.C.E. Instructors

Angie Myers, Austinburg Elementary; Alisa Schroeder, Cork Elementary; Curtis Bryan and Kristen Berg, GPS Elementary; Becky Pierce and Corinne Ball, Geneva MS; Brad Hunt and Anthony Markijohn, Geneva HS; Derrick Yopp, Geneva Police; Mike Sanzotta, Geneva Fire; Ashley Row and Dan Tilton, Northwest Ambulance Service